

St. Peter's Emergency Closure Procedures

Appendix 9 form Critical incident strategy.

Conditions may arise which will affect the normal running of schools. These conditions may arise because of adverse weather or the breakdown of services or facilities or another major event. In these circumstances it is the Headteacher who is responsible for determining what action is appropriate.

In the event of a school closure

Where possible, we will endeavour to keep the school open with a skeleton staff

If the Headteacher decides to close the school, we will:

- Broadcast the information on Heart Wiltshire FM;
- Where possible, we will put a message on our school website www.st-peters.wilts.sch.uk and send an email/app message to all parents
- Where possible, we endeavour to have staff in school from 8.30 – 9.00am to keep parents informed on the situation;
- If we ever needed to close the school during the day, children would not be sent home without an adult to collect them from school. Arrangements will be made to accommodate children until they are collected.

We would like parents to:

- If there are adverse weather conditions, please check the school is open before you send your child to school;
- Please check the school web site www.st-peters.wilts.sch.uk and your email/app for messages
- Listen to Heart Wiltshire FM;
- Please check the Heart website <http://www.heart.co.uk/wiltshire/>;
- If you see unaccompanied children walking to school, **DO NOT TELL THEM TO GO HOME** even if you know the school is closed. They should report to school where their parents will be contacted;
- Ensure that all your contact details are up to date.

Adopted in Jan 2021

Review date November 2021